

A Guide to Writing Your UROP Proposal*

Working Title:

What is your project: an overview? a review? a comparison? an analysis? an artistic production? Give your proposed project a clear, concise, descriptive working title.

Description:

Clearly and concisely tell your readers what your project is, keeping in mind that they may not be familiar with terminology that is unique to your field. Focus your project approach for your readers.

Background and Rationale:

Tell your readers why you want to do the work you have proposed. What is the origin of your project? Does it come from

- your coursework?
- an earlier academic opportunity?
- an idea that you have always wanted to pursue?

Objectives of the Project:

Objectives can guide you during the project and they can shape the results of your project. To help define your objectives, ask yourself:

- What do I want to understand about this topic that I don't understand now?
- What specific aspects about this topic do I want to learn about?
- What do I want to know or be able to do when I complete this project?
- What is your research question?
- How will you disseminate your new knowledge?
- For a creative activity, what will you produce? How will you present the results of your creative activity?

Methods:

What will you do? How will you do it? List each of your methods individually. Be specific. Describe how you will achieve your objectives. Methods include a description of what you will develop, design, utilize, create, analyze, collect, survey, observe.

Timetable:

The UROP stipend supports approximately 120 hours of effort. What is your plan on how you will allocate that time to various tasks (for example, literature search, data collection, data analysis, reporting, etc.). Outline (usually students do this by week) how you will spend your 120 hours on the project.

Expense Money:

If you are requesting expense funding (up to \$300), please itemize each expense request.

*Adapted from the Program for Individualized Learning, College of Continuing Education and the UROP (Undergraduate Research Opportunities) website 8/20/09.